



South Derbyshire Council Tax Guide 2019-2020

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Introduction

This document, published annually by law, has been put together to show exactly how your money is constantly being invested in the District.

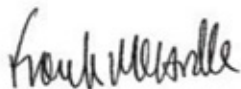
You can rest assured that, guided by our Corporate Plan, we are continually striving to make a fast-growing South Derbyshire a better place to live, work and visit.

The plan is central to our work as a local authority, setting out our values and visions for the area and defining our priorities for delivering high-quality services.

Safer Neighbourhood and Area Forum meetings are held regularly around the District, and anyone keen to be involved in having a say on how they would like to see South Derbyshire made even better is more than welcome to attend.

More details about these meetings can be found on our website at www.southderbyshire.gov.uk

You can also follow us on Twitter (@SDDC) and Facebook (@southderbyshiredc) to keep up to date with all of the latest news and information coming out of this authority.



Frank McArdle, Chief Executive
South Derbyshire District Council

! IMPORTANT Help with Council Tax bills

Council Tax Support Scheme

Local councils became responsible for deciding the level of Council Tax Support to be provided from April 2013.

At April 2019, the South Derbyshire District Council local scheme has been updated to reflect the annual changes announced by the Minister of State for Pensions in the levels of social security benefits, tax credits, pensions, deductions and disregards.

The revised scheme is known as the Council Tax Reduction Scheme (South Derbyshire District Council Scheme) Regulations 2019 and full details can be found on the Council's website at: <https://www.southderbyshire.gov.uk/ctrs> and www.southderbyshire.gov.uk/yourbill

Council Tax Support is marked as a discount on the Council Tax bill, which shows the actual amount of Council Tax payable from April 2019 after any discount exemptions and relief have been awarded.

Please contact the Customer Services team as soon as possible if you think you will have any difficulty in making payment. Alternatively, independent help and advice is available from a number of organisations such as the Citizens Advice South Derbyshire and City, Money Advice and Derbyshire Housing Aid.



Remember to tell us about any changes in circumstances that may affect the amount you have to pay.

Could you be entitled to receive help towards the cost of your rent or Council Tax?

Each year in South Derbyshire, we help many residents with the cost of their rent or Council Tax. You may be employed, looking for work, unable to work because of illness, a single occupant, be a carer for others or be of pensionable age. We look at your liability to pay rent or Council Tax, your income and savings and who lives in your household to help us decide if, and how much, we can pay you.

More information can be found on the Council's website at

<https://www.southderbyshire.gov.uk/our-services/council-tax>

Making a claim could not be easier – simply complete a claim form online. This will ask you about your circumstances and tell you the information we are going to need from you.

Paying for your Council services on time

- **If you don't pay your monthly instalment on time we will remind you.**
- **If you don't then pay within seven days of the issue of the reminder your instalment arrangement will be cancelled and the full year's bill will be immediately due and payable.**
- **If you still do not pay, we will take action through the Magistrates' Court, which will add £67.50 in fees and costs to your bill.**

Court proceedings will result in a liability order being issued against you. This means we can take further action, such as using enforcement agents, attaching to your earnings or making you bankrupt. This may mean further substantial costs payable by you. After the liability order we may suspend further action if an acceptable agreement to pay the debt is made and kept up to date.

Appeals against your Council Tax charge

Appeals relating to either the liable person, or entitlement to Council Tax discounts, reliefs and exemptions should be made in writing to the Revenues Manager. If you are still not satisfied with their decision you can make an appeal directly to the Valuation Tribunal, an independent body which will review the case based on the facts and within the legislation.

Making an appeal does not allow you to withhold payment.

If an appeal is successful you will be entitled to a refund if an overpayment occurred.

Appealing against your property valuation

You only have grounds to appeal your valuation band in the following cases:

- a house has been converted into flats
- any part of the property has been demolished
- the property is worth less because it has been adapted to make it suitable for a resident with a physical disability
- the physical state of the local area changes and this affects the value of the property
- the balance between domestic and business use changes
- the listing officer has altered the list without first making a proposal to the taxpayer
- within six months of becoming the taxpayer at that property for the first time (unless the same appeal has already been considered by a Valuation Tribunal).

Appeals against valuation bands are made to:

Andrew Corkish MRICS MCMI, Listing Officer, Council Tax East, Valuation Office Agency, Ground Floor, Ferrers House, Castle Meadow Road, Nottingham, NG2 1AB

Online www.voa.gov.uk E-mail cteast@voa.gsi.gov.uk Phone 03000 501 501

Tackling fraud

We have joined forces with Derby City Council to help stamp out fraud.

By working together the partnership will benefit from sharing resources, intelligence and state-of-the art detection techniques to tackle a wide range of fraud, including:

- Validating Council house tenancies and making sure that properties are allocated to those that have a genuine need;
- Tackling illegal subletting to reduce unauthorised occupation and return properties back to the housing stock;
- Identifying false claims for Council Tax reduction;
- Making sure people pay their Council Tax on time; and
- Stopping false Right to Buy requests supported by third parties and to help avoid/reduce the potential for money laundering.

Anyone found guilty of fraud will not only have to pay the money back, but may also be prosecuted or subject to additional financial penalties.

Reporting fraud is quick, easy to do and confidential. Please go to <https://www.report-fraud.co.uk/derbycity/5> where you can complete a confidential online referral form to report a fraud or, alternatively, email fraud@southderbyshire.gov.uk.

Adult social care

The Secretary of State for Communities and Local Government has made an offer to adult social care authorities (these are local authorities which have functions under Part 1 of the Care Act 2014, namely county councils in England, district councils for an area in England for which there is no county council, London borough councils, the Common Council of the City of London and the Council of the Isles of Scilly).

The offer is the option of an adult social care authority being able to charge an additional "precept" on its Council Tax for financial years beginning in 2016 without holding a referendum, to assist the authority in meeting expenditure on adult social care. Subject to the annual approval of the House of Commons, the Secretary of State intends to offer the option of charging this "precept" at an appropriate level in each financial year up to and including the financial year 2019-20.

The Secretary of State indicated that he would seek to put in place a revised approach for the display of information in subsequent years. His policy is that, in relation to the authority that has used the adult social care precept since 2016-17, the notice must contain the following information:

- The amount of Council Tax set excluding any adult social care precept charged in the financial year to which the notice relates;
- The total amount of adult social care precept charged since the scheme began in 2016-17, i.e. the accumulative amount; and
- The percentage increase contributed to the county council's overall change in its basic amount of Council Tax for the financial year showing **a)** the percentage change to the county precept and **b)** the percentage change relating to the adult social care precept.



Help with paying your Council Tax

Contact our debt recovery section if you think you may have a problem meeting your next payment. The sooner you call us, the more help we can provide. Do not leave it too late.

Call us on 01283 595795.

Discounts, reliefs and exemptions

Discounts

Single resident

Council Tax is based on two or more adults living in a property. If there is only one adult occupier we grant a 25% discount.

Disregarded persons

There are some circumstances where adult occupiers do not count in determining a discount - these are referred to as 'disregarded persons'.

- If all but one occupier is classed as 'disregarded persons' a 25% discount is granted.
- If all occupiers are classed as 'disregarded persons' we allow a 50% discount.

Disregarded persons are classified as below:

- students, student nurses, apprentices or youth training trainees
- those under 20 who are still at school or who have just left school
- those who still have child benefit paid for them
- those with severe mental impairment
- carers
- person in prison or held somewhere else by the authorities
- person living in hospital
- hospital or care home residents
- members of a religious community
- homeless hostel or night shelter residents
- members, and the dependants of, International Headquarters, specific defence organisations, visiting forces
- those with diplomatic immunity or privileges
- non-British spouses or dependants of students who are prevented by the terms of their leave from entering or remaining in the UK or from working or claiming benefit
- foreign language assistants

Reliefs

Disabled person

Your Council Tax may be reduced if a permanently disabled person lives with you. The disabled person must be permanently and substantially disabled, and a room, other than a bathroom, kitchen or lavatory, is predominantly used by and is required to meet the needs of the disabled person, or a second bathroom (not en-suite) or kitchen is required for meeting the needs of the disabled person or there is sufficient floor space to permit the use of a wheelchair which the disabled person needs to use.

Empty property

A property will have 100% relief from the first time it became unoccupied and substantially unfurnished. This will last for a period of three months after which a full charge becomes payable. This relief does not commence again if the ownership of the property changes within this period or if the property is occupied for less than six weeks. If the property remains empty for two years or more a 100% premium becomes payable on top of the full charge. This premium increases progressively the longer the property remains empty.

Uninhabitable and unfurnished property

A property which requires or is undergoing **major repair work** or undergoing **structural alteration** will get a relief of 100% for a period of 12 months only. Please note general refurbishment, fitting of new kitchens or bathrooms or no connection to services does not class a property as uninhabitable for Council Tax purposes.

Annexes

Subject to the exemption criteria for annexes, a property which is separate from the main property but is subject to conditions preventing separate sale or letting, can now receive a 50% discount if it is occupied as a main residence by a relative of the occupier of the main house, or if the property is unoccupied but is being used as part of the main house, for example as a study area.

Exemptions

Exemptions (listed below) are subject to qualifying criteria so we may ask you to provide documentary evidence to us. Some exemptions have a limited time scale. We review exemptions at least once each year and we may ask you to provide information that helps us to do this.

Unoccupied property

If a property is left unfurnished, no discount is granted after any applicable exemption. If it remains furnished e.g. furnished lets or second homes, there is no discount applicable. The only exception to this is if it is tied accommodation, which is provided for work purposes. i.e. accommodation over a public house.

The following types of domestic property are exempt from payment of Council Tax:

- B** Owned by a charity (exemption allowed for up to six months only).
- D** Left empty by someone who has gone to prison.
- E** Left empty by someone who has moved to receive care in a hospital or a nursing home, or a care home.
- F** Subject to probate or letters of administration being granted (exemption continues for up to six months after this has been granted).
- G** Empty because occupation is forbidden by law.
- H** Awaiting occupation by a minister of religion.
- I** Left empty by someone who has moved elsewhere to receive personal care other than in a hospital or care home.
- J** Left empty by someone who has moved out to provide personal care to another person.
- K** In the ownership of a student and last occupied by that student.
- L** Has been repossessed.
- Q** Responsibility of a bankrupt's trustee.
- R** Sites for an individual caravan or mobile home, or a mooring.
- T** Difficult to let because they are linked to, or in the grounds of, another property and may not be let separately from that other property without breaching planning permission. The liable person must, however, live in the other property to qualify.

Occupied property

Some exemptions apply where a property is occupied by specified people.

These apply in the following circumstances:

- M/N** Occupied entirely by students.
- O** Forces barracks and married quarters. Their occupants will contribute to the cost of local services through a special arrangement.
- P** At least one liable person is a member of a visiting force.
- S** All the residents are less than 18 years of age.
- U** All the residents are severely mentally impaired.
- V** At least one liable person is a foreign diplomat.
- W** Annexed to a family home and occupied by that family's elderly or disabled relatives.

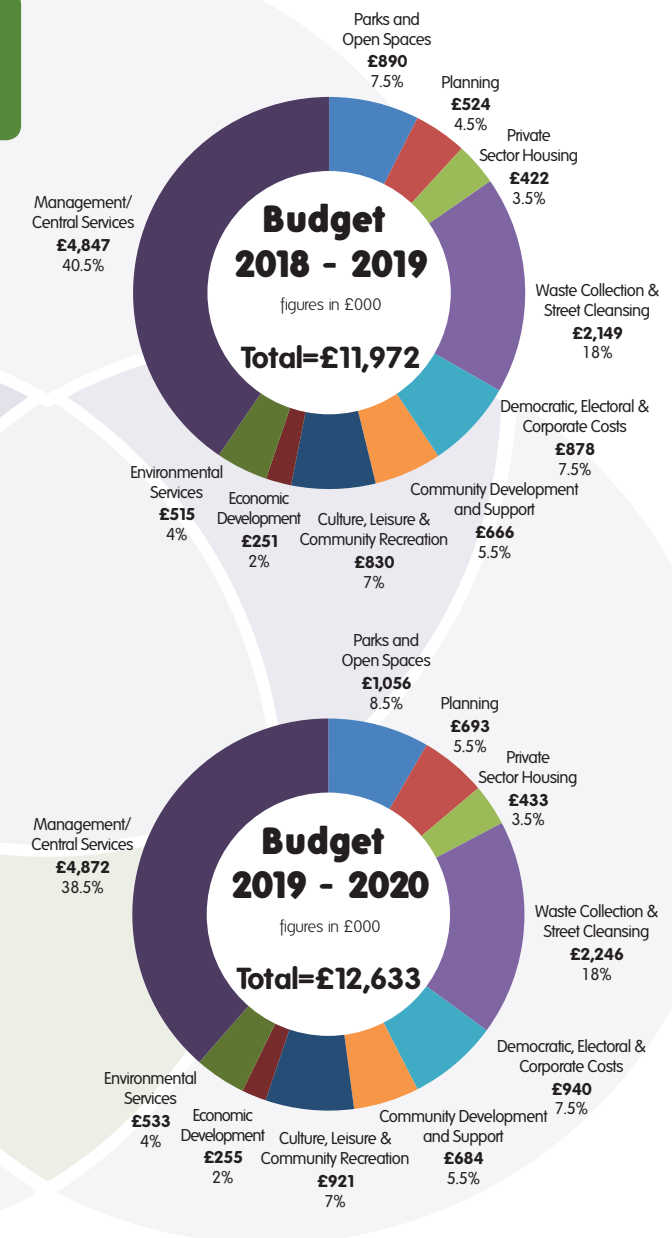
Failure to tell us you no longer qualify for a discount, relief or exemption or to make a false statement in order to claim any reduction in Council Tax may result in a financial penalty. Changes must be reported within 21 days.

Table of Council Tax levels for properties in South Derbyshire by band and by parish

The Council, at its meeting on February 27, 2019, set the Council Tax as shown below:

Property banding	A	B	C	D	E	F	G	H
	£0 to £40,000	£40,001 to £52,000	£52,001 to £68,000	£68,001 to £88,000	£88,001 to £120,000	£120,001 to £160,000	£160,001 to £320,000	£320,001 or above
Aston - on - Trent	1,214.91	1,417.40	1,619.88	1,822.37	2,227.34	2,632.31	3,037.28	3,644.74
Barrow - on - Trent	1,215.03	1,417.53	1,620.04	1,822.54	2,227.55	2,632.56	3,037.57	3,645.08
Bretby	1,191.15	1,389.68	1,588.20	1,786.73	2,183.78	2,580.83	2,977.88	3,573.46
Burnaston	1,193.59	1,392.52	1,591.45	1,790.38	2,188.24	2,586.10	2,983.97	3,580.76
Castle Gresley	1,212.29	1,414.34	1,616.39	1,818.44	2,222.54	2,626.64	3,030.73	3,636.88
Church Broughton	1,206.59	1,407.69	1,608.79	1,809.89	2,212.09	2,614.29	3,016.48	3,619.78
Coton - in - the - Elms	1,202.53	1,402.95	1,603.37	1,803.79	2,204.63	2,605.47	3,006.32	3,607.58
Dalbury Lees	1,193.55	1,392.47	1,591.40	1,790.32	2,188.17	2,586.02	2,983.87	3,580.64
Egginton	1,215.04	1,417.55	1,620.05	1,822.56	2,227.57	2,632.59	3,037.60	3,645.12
Elvaston	1,194.69	1,393.80	1,592.92	1,792.03	2,190.26	2,588.49	2,986.72	3,584.06
Etwall	1,210.27	1,411.98	1,613.69	1,815.40	2,218.82	2,622.24	3,025.67	3,630.80
Findern	1,205.71	1,406.66	1,607.61	1,808.56	2,210.46	2,612.36	3,014.27	3,617.12
Foston and Scropton	1,209.24	1,410.78	1,612.32	1,813.86	2,216.94	2,620.02	3,023.10	3,627.72
Hartshorne	1,190.40	1,388.80	1,587.20	1,785.60	2,182.40	2,579.20	2,976.00	3,571.20
Hatton	1,228.82	1,433.62	1,638.43	1,843.23	2,252.84	2,662.44	3,072.05	3,686.46
Hilton	1,228.27	1,432.98	1,637.69	1,842.40	2,251.82	2,661.24	3,070.67	3,684.80
Linton	1,218.25	1,421.29	1,624.33	1,827.37	2,233.45	2,639.53	3,045.62	3,654.74
Melbourne	1,211.41	1,413.32	1,615.22	1,817.12	2,220.92	2,624.73	3,028.53	3,634.24
Netherseal	1,205.75	1,406.71	1,607.67	1,808.63	2,210.55	2,612.47	3,014.38	3,617.26
Newton Solney	1,196.53	1,395.95	1,595.37	1,794.79	2,193.63	2,592.47	2,991.32	3,589.58
Overseal	1,209.57	1,411.16	1,612.76	1,814.35	2,217.54	2,620.73	3,023.92	3,628.70
Repton	1,209.22	1,410.76	1,612.29	1,813.83	2,216.90	2,619.98	3,023.05	3,627.66
Rosliston	1,204.55	1,405.31	1,606.07	1,806.83	2,208.35	2,609.87	3,011.38	3,613.66
Shardlow and Great Wine	1,211.22	1,413.09	1,614.96	1,816.83	2,220.57	2,624.31	3,028.05	3,633.66
Smisby	1,213.14	1,415.33	1,617.52	1,819.71	2,224.09	2,628.47	3,032.85	3,639.42
Stenson Fields	1,186.68	1,384.46	1,582.24	1,780.02	2,175.58	2,571.14	2,966.70	3,560.04
Ticknall	1,213.38	1,415.61	1,617.84	1,820.07	2,224.53	2,628.99	3,033.45	3,640.14
Walton - on - Trent	1,197.94	1,397.60	1,597.25	1,796.91	2,196.22	2,595.54	2,994.85	3,593.82
Weston - on - Trent	1,204.13	1,404.81	1,605.50	1,806.19	2,207.57	2,608.94	3,010.32	3,612.38
Willington	1,212.07	1,414.09	1,616.10	1,818.11	2,222.13	2,626.16	3,030.18	3,636.22
Woodville	1,208.51	1,409.92	1,611.34	1,812.76	2,215.60	2,618.43	3,021.27	3,625.52
All other parts of the Council's area	1,185.34	1,382.90	1,580.45	1,778.01	2,173.12	2,568.24	2,963.35	3,556.02

How much is spent on South Derbyshire District Council Services



South Derbyshire District Council's share of Council Tax will be £162.31 for 2019/20 for those in the Band D property. It was previously £159.21 in 2018/19.

By proportion of Band D

The bar below shows what proportion of the Band D charge other bands pay.

A	B	C	D	E	F	G	H
6/9	7/9	8/9	9/9	11/9	12/9	13/9	18/9

Listed by South Derbyshire parish

	Precept 2019/20 £	Parish addition Band D £	Band D Total 2019-2020 £
Aston - on - Trent	33,400	44.36	1,822.37
Barrow - on - Trent	11,000	44.53	1,822.54
Bretby	3,516	8.72	1,786.73
Burnaston	8,533	12.37	1,790.38
Castle Gresley	23,369	40.43	1,818.44
Church Broughton	7,650	31.88	1,809.89
Coton - in - the - Elms	6,910	25.78	1,803.79
Dalbury Lees	1,600	12.31	1,790.32
Egginton	11,495	44.55	1,822.56
Elvaston	13,820	14.02	1,792.03
Etwall	40,758	37.39	1,815.40
Findern	29,205	30.55	1,808.56
Foston and Scropton	8,568	35.85	1,813.86
Hartshorne	8,200	7.59	1,785.60
Hatton	57,590	65.22	1,843.23
Hilton	172,900	64.39	1,842.40
Linton	35,638	49.36	1,827.37
Melbourne	75,914	39.11	1,817.12
Netherseal	9,950	30.62	1,808.63
Newton Solney	5,000	16.78	1,794.79
Overseal	31,000	36.34	1,814.35
Repton	41,443	35.82	1,813.83
Rosliston	7,725	28.82	1,806.83
Shardlow and Great Wilne	16,032	38.82	1,816.83
Smisby	5,213	41.70	1,819.71
Stenson Fields	3,000	2.01	1,780.02
Ticknall	12,450	42.06	1,820.07
Walton - on - Trent	5,878	18.90	1,796.91
Weston - on - Trent	13,500	28.18	1,806.19
Willington	40,100	40.10	1,818.11
Woodville	57,067	34.75	1,812.76
All other parts of the Council's area			1,778.01

How South Derbyshire District Council services are paid for

Net budget and Council Tax Requirement	Budget 2018-19 £s	Budget 2019-20 £s
Net expenditure - South Derbyshire District Council	11,788,054	12,401,771
Add: Parish precepts	772,513	798,424
Sub total	12,560,567	13,200,195
Less : General Government grant	-3,862,010	-3,604,572
Less: Specific grant and New Homes Bonus	-2,701,973	-3,281,951
Less: Surplus on the collection fund	-55,000	-110,000
Council Tax Requirement (CTR)	5,941,584	6,203,672

Debt outstanding	As at 31 March 2017 £'000	As at 31 March 2018 £'000
Long term loans	57,423	57,423
Short term finance	0	0
Total debt outstanding	57,423	57,423
Less: Short-term deposits	-12,677	-26,554
Less: Long-Term Deposits	0	-1,000
Net debt	44,746	30,869

Staff employed

In 2019-20 the budgeted number of employees is 339. This compares with 335 for 2018-19.

Change in Council Tax Requirement (CTR)	£
Requirement 2019-2020 (as above)	6,203,672
Requirement 2018-2019 (as above)	5,941,584
increase in requirement	262,088
Represented by	£
Provisions	-234,216
Increase in other costs	731,863
Reduction in Service Income	576,844
Increase in parish precepts	25,911
Overall increase in costs	1,100,402
Overall increase in Funding	-377,540
Net budget deficit	722,862
Contribution from Reserves	-460,774
Overall increase in CTR	262,088

The Council Tax (Demand Notices) (England) Regulations 2011

The Environment Agency is a levying body for its Flood and Coastal Erosion Risk Management Functions under the Flood and Water Management Act 2010 and the Environment Agency (Levies) (England and Wales) Regulations 2011.

The Environment Agency has powers in respect of flood and coastal erosion risk management for 2369 kilometres of main river and along tidal and sea defences in the area of the Trent Regional Flood and Coastal Committee. Money is spent on the construction of new flood defence schemes, the maintenance of the river system and existing flood defences together with the operation of a flood warning system and management of the risk of coastal erosion. The financial details are:

The financial details are:

Trent Regional Flood and Coastal Committee	2018-2019	2019-2020
	'000s	'000s
Gross expenditure	£47,438	£74,586
Levies raised	£2,054	£2,095
Total Council Tax Base	£1,792	£1,821

The majority of funding for flood defence comes directly from the Department for the Environment, Food and Rural Affairs (Defra). However, under the new Partnership Funding rule not all schemes will attract full central funding. To provide local funding for local priorities and contributions for partnership funding the Regional Flood and Coastal Committees recommend through the Environment Agency a local levy.

A change in the gross budgeted expenditure between years reflects the programme of works for both capital and revenue needed by the Regional Flood and Coastal Committee to which you contribute. The total Local Levy raised by this committee has increased by 2.0%

The total Local Levy raised has increased from £2,054,297 in 2018/2019 to £2,095,383 for 2019/2020.

At the Fire and Rescue Authority meeting on 14th February 2019 Derbyshire Fire and Rescue Authority approved the level of Council Tax for the year 1st April 2019 to 31st March 2020. The Authority agreed to set a 1.98% increase in council tax with a budget of £37.9m for 2019/2020.

The table below shows the council tax bandings and council tax levels.

Council Tax Band	Valuation	Council Tax 2019/2020
A	£0 - £40,000	£50.81
B	£40,000 - £52,000	£59.28
C	£52,001 - £68,000	£67.75
D	£68,001 - £88,000	£76.22
E	£88,001 - £120,000	£93.16
F	£120,001 - £160,000	£110.10
G	£160,001 - £320,000	£127.03
H	£320,001 or above	£152.44

The Service has experienced significant funding reductions in its Revenue Support Grant over the period 2011/2012 to 2019/2020. Derbyshire Fire and Rescue Service has secured on-going savings in the region of £11m as part of a concerted and timely approach to address the impact of funding reductions.

For further information please visit <http://www.derbyshire-fire.gov.uk/about-us-our-vision/what-we-spend-and-how-we-spend-it/our-budget-and-your-council-tax>

Contact the Chief Fire Officer on:

Email: enquiries@derbyshire-fire.gov.uk

Tel: 01773 305305

Address: Derbyshire Fire Authority, Butterley Hall, Ripley, Derbyshire, DE5 3RS

Tel: 01773 305305

Address: Derbyshire Fire Authority, Butterley Hall, Ripley, Derbyshire, DE5 3RS



Services provided by and on behalf of the Police and Crime Commissioner (PCC) for Derbyshire, 2019-20 Council Tax precept:



To see further information regarding the Police & Crime Commissioner's budget for 2019/20, his plans for investment in communities and also how it affects the council tax requirement, please refer to the leaflet hosted on the Commissioner's website <https://www.derbyshirepcc.gov.uk/Budget2019-20>.

The budget for policing Derbyshire in 2019/20 has been set at £179.918m, an increase of £12.3m from 2018/19.

Of this, £100.504m is provided by the Government's Police Grant which has increased by 2.1%. A further £1.856m has been provided by the Government in 2019/20 to offset additional costs of police pensions (the Commissioner has had to fund a shortfall of some £0.4m). The amount contributed by the police part of the council tax has increased and now totals £68.4m and there has been a contribution from police reserves of £1.1m.

This means that the annual amount of council tax paid by a Band D (the average) household towards policing in 2019/20 will increase from the £192.60 paid in 2018/19 to £216.60, an increase of £24 per annum (12.5%).

The Police & Crime Commissioner's council tax requirement is calculated as follows:

	2018/19 £m	2019/20 £m
Police and Crime Commissioner	5.976	6.439
Chief Constable	163.194	174.577
Use of Reserves to fund the budget deficit	(1.514)	(1.098)
Net Budget Requirement	167.656	179.918
Main Government Grant	(98.437)	(100.504)
Pensions Grant	-	(1.856)
Legacy Council Tax Grants	(8.700)	(8.700)
Collection Fund Surplus	(0.426)	(0.425)
Council Tax Requirement (Precept)	60.093	68.433

The Police and Crime Commissioner's main duties include:

- Holding the Chief Constable to account
- Setting and updating a Police and Crime Plan
- Setting the Force budget and Council Tax precept
- Regularly talking to our communities
- Appointing – and where necessary dismissing – the Chief Constable
- Commissioning the services of partner agencies to deliver a joined-up approach to crime and awarding of grants that help to deliver the policing objectives
- Commissioning services to support victims of crime

Contact details:

Andrew Dale, Chief Finance Officer
Office of the Police and Crime Commissioner
Butterley Park
Ripley
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