



Application for a Site Licence

To: Strategic Housing Department
South Derbyshire District Council
Civic Offices
Civic Way
Swadlincote
Derbyshire. DE11 0AH

*[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plan (see *note below*) as a site for caravans to be used and laid out as specified below.

<p>1. Details of applicant(s)</p>	<p>(a) Name(s)</p> <p>(b) Address</p> <p>.....</p> <p>.....</p> <p>(c) Tel No.</p> <p>(d) Email</p>
<p>2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any.)</p>	<p>* Owner / Occupier</p>
<p>3. Address or description of site for which site licence is required.</p>	
<p>4. Acreage of site</p>	<p>..... *acres / hectares</p>
<p>5. Has the applicant held a site licence which has been revoked at any time in the last three years?</p>	<p>* YES / NO</p>
<p>6. State type of caravan site for which site licence is required:</p>	<p>* (a) Permanent residential</p> <p>* (b) Holiday static, between the following dates each year:</p> <p>.....</p> <p>* (c) Touring caravans only, between the following dates each year:</p>
<p>7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation.</p>	

8. Give details of the arrangements for: - refuse disposal and for sewage and waste water disposal.	
(a) Main water supply	
(b) Waste water disposal	
(c) Sewage disposal	
(d) Refuse disposal	
9. Has planning permission for the site been obtained from the local planning authority?	* YES / NO
If NO, has permission been applied for?	* YES / NO
If YES, please state: - (a) Date of permission: (b) Issuing authority: (c) Date (if any) on which permission will expire: (d) Planning Decision Ref:
FOR CARAVAN SITES ALREADY IN USE ON OR BEFORE 9th MARCH, 1960, WITHOUT PLANNING PERMISSION FROM THE LOCAL PLANNING AUTHORITY	
10. Is it claimed that the site has "existing use rights" and does not require permission? If so, state the facts on which the claim is based.	
11. Was the site in use as a caravan site - (a) on 9th March, 1960 (b) on 29th August, 1960 (c) at any other time since 9th March, 1958. If so, when?	* YES / NO * YES / NO

* delete as appropriate

Date: Signature of Applicant(s):

NOTES

(1) A lay-out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate) -

- Roads and footpaths - Toilet blocks, stores and other buildings - Foul and surface water drainage - Water supply
- Recreation spaces - Fire points - Parking spaces.

The plan should distinguish between facilities already provided and facilities proposed.

(2) A caravan site already being in use on or before 9 March 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.