**Equality Impact Assessment - Preliminary Assessment Form**

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| *Title of the strategy, policy, service or project:*  | Gas Safety Policy |
| *Service Area:* | Housing |
| *Lead Officer:* | David Lansdowne, Project Officer – Heating |
| *Date of assessment:* | 03/2024 |
| *Is the strategy, policy, service (procedure) or project:*  |  |
| *Changed* | X |
| *New*  | 🞎 |

**Section 1 – Clear aims and objectives**

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| 1. What is the aim of the strategy, policy, procedure or project?
 |
| Ensure compliance with the regulatory framework and consumer standards (Home Standard) for social housing in England, which was introduced by the Homes and Communities Agency (now the Regulator of Social Housing) in April 2012. The Council will comply with the Gas Safety (Installation and Use) Regulations 1998. |

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| 1. Who is intended to benefit from the strategy, policy, procedure or project and how?
 |
| Tenants, Employees, Staff, Contractors, External agencies by ensuring the Council remain compliant with the legislation. |

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| 1. What outcomes do you want to achieve?
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| * Ensure gas fittings and flues are maintained in a safe condition, serviced in accordance with the manufacturer’s instructions and in any case annually unless advised otherwise by a Gas Safe registered engineer.
* Ensure the annual safety check is carried out on each gas appliance and flue within 12 months of the previous safety check.
* Have all installation, maintenance and safety checks carried out by a Gas Safe registered engineer.
* Keep a record of each Landlord Gas Safety Record (LGSR) and associated records for at least two years.
* Issue a copy of the latest safety check record to the existing tenant within 28 days of the check being completed, or to any new tenant when they move in.
* Display a copy of the latest safety check record in a common area of a building where the gas appliance serves a communal heating system to multiple homes.
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**Section 2 – What is the impact?**

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| 1. **Summary of anticipated impacts.** *Please tick at least one option per protected characteristic. Think about barriers people may experience in accessing services, how the policy is likely to affect the promotion of equality, knowledge of customer experiences to date. You may need to think about sub-groups within categories e.g. older people, younger people, people with hearing impairment etc****. Hyperlinks to supporting information about the protected characteristics listed below can be found*** [***here.***](file:///C%3A%5CUsers%5Cdhesij%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CELUUZJ5S%5CDefinitions%20to%20support%20the%20Equality%20Impact%20Assessment%20Forms.docx)
 |
|  | **Potentially positive impact** | **Potentially negative impact** | **No disproportionate impact** |
| Age  | 🞎 | 🞎 | X |
| Disability and long-term conditions | 🞎 | 🞎 | X |
| Gender reassignment | 🞎 | 🞎 | X |
| Marriage or civil partnership | 🞎 | 🞎 | X |
| Pregnant women and people on parental leave | 🞎 | 🞎 | X |
| Sexual orientation | 🞎 | 🞎 | X |
| Race | 🞎 | 🞎 | X |
| Religion or belief | 🞎 | 🞎 | X |
| Sex (Gender) | 🞎 | **🞎** | X |

**Section 3 – Recommendations and monitoring**

If you have answered that the strategy, policy, procedure or project could potentially have a negative impact on any of the above characteristics then a full Equality Impact Assessment will be required.

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| 1. **Should a full EIA be completed for this strategy, policy, procedure or project?**
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| 🞎 *Yes* | X *No* |  |
| *Please explain the reasons for this decision:* |

**Section 4 – Approval**

Please note the assessment should be reviewed and approved by the appropriate Head of Service **before** the Committee report (if required) is produced.

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| Reviewed by Head of Service | Name: | Jason Dhesi |
| Date: | 19/03/2024 |

If further information regarding this assessment is required, please contact the Lead Officer for this assessment (outlined in Section 1.)